



Lightwoods School

Policy Library

TITLE:

Charging & Remissions

L016

Lightwoods Primary School

Charging Policy

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Rationale

- 1.1** The school recognises the valuable contribution that the wide range of additional activities, including clubs, visits and residential experiences can make towards a pupils personal and social education.
- 1.2** The school aims to promote such activities both as part of a broad and balanced curriculum for the pupils of the school and also as optional activities.
- 1.3** The school has agreed the main principles of the LA Policy regarding charging and remissions for school activities.

2 Principals of Charging Policy

- 2.01** To levy the appropriate charge to parents for all board and lodging requirements and transport costs on residential visits.
- 2.02** To levy charges for activities wholly or mainly outside school hours where appropriate. Where these are booked solely by the school parents will need to pay for the total cost of the Centre, food and transport. Where these are arranged through a travel agent, discounts and staff places are offered.
- 2.03** To levy charges for individual music tuition where it is not part of the syllabus for a prescribed public examination or required by the National Curriculum. Parents will be charged a set fee as approved by the Governing Body if their child is receiving peripatetic tuition.
- 2.04** To levy charges for the costs of ingredients for cookery, materials and equipment for sewing, crafts etc. where children take home the completed article or product and where the parents have agreed in advance to do so.
- 2.05** Where there is a charge the school will ensure that no pupil is disadvantaged solely by their inability to pay or unwillingness of the parent to pay, except residential centres or activities and visits out of school hours. Charges for trips: In most cases school trips must be self-financed to cover costs. Free places for pupils whose personal circumstances prohibit a contribution towards trip will be subject to available school funding.
- 2.06** Where there are more than one child in the family the Heads discretion to allow a discount for the second/third child e.g. music tuition.
- 2.07** To leave to the Head's discretion the proportion of the costs of an activity which may properly be charged to the budget or school funds. Pupils entitled to pupil premium may cover the cost of trips of 50% of residential trips.
- 2.08** To require parents to pay for damage to school property for which their children are responsible where reimbursement is appropriate.

- 2.09** To request voluntary contributions from parents for school activities in school time which can only run if there is sufficient voluntary funding, whilst ensuring that no pupil is debarred solely by the inability or unwillingness of parents to pay e.g. educational visits, animal lecture service, theatre visits to school.
- 2.10** To levy the appropriate charge for extracurricular activities as charged by coaches etc. e.g. athletics, football or judo.

3 Remissions

- 3.1** Where parents are in receipt of pupil premium the school remits half the cost of board, lodging and transport for any residential activity that is organised if the activity is deemed to take place within the school hours; this amount is subsidised by pupil premium funding from government.

4 Review

- 4.1** The Governing Body regularly review the charges levied and the areas where charges are liable to be levied.